

HAYES ENGINEERING, INC.

Texas Registered Engineering Firm F-1465 www.hayesengineering.net
2126 ALPINE ST. LONGVIEW, TX 75601-3401
V 903.758.2010 F 903.758.2099

WORK ORDER FOR PROFESSIONAL SERVICES W.O. NO. PC-17-01

This will constitute authorization by **Panola County, Texas** (Owner) for **Hayes Engineering, Inc.** (Engineer) to proceed with the following described "Project":

Panola County Airport – Sharpe Field Runway 17 Pipeline Failure – Runway Pavement Repairs Owner Agent Review and Construction Observation

Our understanding of the project is that a DCP Pipeline failed at approximately the Runway 17 numbers. DCP has removed the failed pipeline and engaged an Engineering Firm to prepare design plans and specifications for the repair. Our role, on behalf of the County, is to review the plans and specifications, provide project coordination throughout the duration of the construction, and assist the County and Staff in discussions with the Engineer of Record, DCP Pipeline, TxDOT Aviation, and other interested parties.

We understand the scope of services for the Project as follows:

BASIC ENGINEERING SERVICES:

PRELIMINARY AND FINAL DESIGN PHASE

Not Included

PRE-BID AND BIDDING PHASE

Hourly As Needed

- 1) Attend a preliminary meeting to discuss project parameters, scope, and inspect the site prior to construction.
- 2) Conduct plan and specification review of proposed runway pavement repair work to be performed. Provide comments to the County for distribution to DCP Pipeline and Engineer.
- 3) Coordinate with TxDOT Aviation and Airport regarding relocation of pipeline, anticipated future Runway 17 improvements, and other concerns of construction and/or relocation.
- 4) Review bid results and recommendations on behalf of the County.

CONSTRUCTION PHASE

Hourly As Needed

- 1) Perform periodic site visits to review and inspect construction site progress. Provide Field Reports to County summarizing results of site visits.
- 2) Review construction materials testing reports.
- 3) Coordinate with DCP Pipeline's Engineer and County during duration of project.
- 4) Attend Commissioner's Court meetings to provide progress updates as necessary.
- 5) Attend final inspection on behalf of the County.

Not Included:

- 1) Preliminary and final design phase services;
- 2) Topographic or boundary surveying;
- 3) Geotechnical investigations or construction materials testing;
- 4) Resident project representative services.

The above detailed scope will be performed on an hourly not to exceed basis with a maximum fee of \$20,000. Hourly charges will be per the attached fee schedule. Partial payments for services shall be made monthly, as evidenced by monthly statements submitted by the Engineer and approved by the Owner.

APPROVED:
PANOLA COUNTY, TEXAS

BY: LeeAnn Jones
The Hon. LeeAnn Jones, County Judge

ATTEST: _____

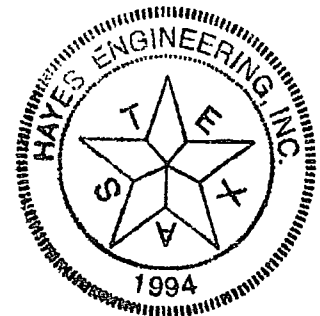
DATE: 3-13-17

ACCEPTED:
HAYES ENGINEERING, INC.

BY: Stanley R. Hayes
Stanley R. Hayes, P. E., Principal

ATTEST: Sharon Cooley
Sharon Cooley, Corporate Secretary

DATE: 03-09-2017



HAYES ENGINEERING, INC.

FEE SCHEDULE

Principal	\$170.00 / Hour
Project Manager	\$135.00 / Hour
Registered Engineer	\$105.00 / Hour
Engineer In Training	\$90.00 / Hour
Sr. Engineering Technician	\$75.00 / Hour
Engineering Technician	\$65.00 / Hour
C A.D. Technician	\$55.00 / Hour
Administrative Assistant	\$50.00 / Hour
Secretary	\$45.00 / Hour
Field Data Acquisition with GPS	\$90.00 / Hour
Project Representative	\$65.00 / Hour
Mileage	\$0.535 / Mile
Travel	Cost
Non-Labor Expenses	Cost + 15%
Subcontract Services	Cost + 10%

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos 1 - 4 and 6 if there are interested parties
 Complete Nos 1, 2, 3, 5, and 6 if there are no interested parties

OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
 Hayes Engineering, Inc.
 Longview, TX United States

Certificate Number.
 2017-179101

Date Filed.
 03/16/2017

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
 Panola County, Texas

Date Acknowledged

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
 #2017-09
 Project review for Panola County Airport Sharpe Field

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Hayes, Stanley	Longview, TX United States	X	

5 Check only if there is NO Interested Party.

6 AFFIDAVIT I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct



[Handwritten Signature]

 Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said STANLEY HAYES, this the 16TH day of MARCH, 20 17, to certify which, witness my hand and seal of office

Sharon Cooley
 Signature of officer administering oath

SHARON COOLEY
 Printed name of officer administering oath

CORPORATE SECRETARY
 Title of officer administering oath